



## NOTICE OF MEETING

### **IHBC Scotland Annual General Meeting 2011**

**4.30pm Friday 4<sup>th</sup> November**

Notice is hereby given that the 2011 **Annual General Meeting**  
of The Institute of Historic Building Conservation, Scotland Branch

will be held on **Friday 4<sup>th</sup> November 2011**

in the offices of **Page \ Park Architects**, 20 James Morrison St., Glasgow, G1 5PE at **4.30 pm**

The purpose of the meeting will be as indicated on the following agenda:-

1. Apologies
2. Review and Approval of Minutes of 2011
3. Matters Arising
4. Convener's Report
5. Treasurer's Report
6. Membership Secretary's Report
7. Consultations Secretary's Report
8. Education Representative's Report
9. Review of 2010/11 Business Plan and Proposals for 2011/12
10. Election of Branch Committee 2012
11. AOCB

Notes:

- There will be an opportunity to retire to Café Source, St. Andrew's in the Square, at 1 St. Andrews Sq. across the road following the business meeting.

**Kevin Toner, Administration Secretary for IHBC Scotland**

**07 October 2011**